

Orchard Primary PTA General Meeting Minutes

**Tuesday, June 4, 2013
7:00 p.m. - Library**

Meeting called to order at 7:08 p.m. by Jennifer Fournier.

Principal Report – No update was available

Meeting Minutes from 5/6/13 were approved as is:

The motion to accept as is: Lauren Rienas

2nd by Kim Webster

All in favor. No one opposed. Motion carries.

Treasurer's Report:

Katherine Lahr reviewed her May 2013 Treasurer's Report with the group.

The motion to accept the Treasurers Report as is: Judi Koskodan

2nd by Mandy Ott

All in favor. No one opposed. Motion carries.

Finished Business:

2nd Annual Fun Run - Fun Run was moved to the rain date of Friday, May 24th. The weather was cold, but the kids did really well. As of today the Fun Run made a profit of \$6,018! The money used to purchase t-shirts for those that raised \$30 or more will come out of that \$6018 dollars. The Fun Run shirts were ordered and will be sent home before the last day of school.

Playground Update - Bob Jones and Rick Throop will be meeting with Mrs. McWilliams on June 5th to discuss excavation. Judi and Robyn will continue to chair this event and hope to see some of the improvements worked on over the summer.

Box Top Contest – The last Box Top contest of the year just finished and was won by Mrs. Clark's class. Her class brought in over 2,200 box tops! In total the school brought in over 13,000 during this contest. Look for another contest to be held in the fall.

BW3 Fundraiser held on May 5th – We made a profit of \$248 at this event. Kim Frederick will be sending a thank you card to the business for allowing us to have this fundraiser at their location. They have been very generous to our school and we hope to have another fundraiser or two like this one next year.

Field Day – The event went very well. Thank you to Mrs. Bassols and all the volunteers who made the event a success. The weather was beautiful and the kids had a wonderful time. Also the event was only about \$50 over budget, which isn't too bad. Now the volunteers are working on cleaning up and storing all the equipment for the year.

Current Business:

Detroit Red Wings Assembly – Jennifer Fournier informed the group about a great opportunity we have next year to host a Detroit Red Wings Assembly and possible fundraiser at our school! We have a tentative date set for Wed. Jan. 22nd at 10 a.m. Cindy Jones reminded us to check and see if that is a late start date.

Apples for Students Update – We are in need of someone to go to Vinckiers on a weekly basis to pick empty out the collection box. Vinckiers has been contacting the school saying that the box is getting too full. Judi Koskodan and Kristy Leid offered to help pick up the receipts over the summer.

Teacher Supplies Reimbursement – The PTA voted to give each teacher \$100 dollars to use for school supplies reimbursement. To date about half of the teachers have turned in the receipts and reimbursement forms. Kim Frederick is going to send out a reminder to those teachers who have not turned in the information. All forms are due on Thursday, June 13th. Anything received after this date will not be accepted.

New Business:

Halloween Party for Fall 2013- We discussed some possible options on when and how to host a Halloween Party for the school in the fall. We are targeting Friday, Oct 25th if we do an evening event or considering Oct. 31st if we hold it during the school day. Kim Frederick and Mandy Ott agreed to co-chair this event. They will be meeting during the summer to come up with a plan. We will be discussing this at our first PTA meeting next fall.

Chairs for next school year events – We spent some time going over some of the events that we would like to consider hosting for the next school year. We discussed responsibilities and possible people that would like to chair events for next year. Mandy Ott asked us to check bi-laws to see if you chair an event for 2 years if it needs to be opened up again or not? We went through a list and here is what we came up with:

- Bus Driver Appreciation – Sherrie Taylor will chair
- Halloween Party – Kim Frederick and Mandy Ott will co-chair
- Winter Float – Open, not sure if we want to do this event or not?
- MEAP Snacks – Open
- 4th Grade Honor Roll – Lauren Rienas will chair
- Ice Cream Social in fall or spring – We will discuss at next meeting if we would like to do this event or not.
- Mom to Mom Sale – Need to discuss with Kathryn Calcaterra to see if she would like to chair this event or not. Mandy Ott asked that we consider moving it to the Lions Club so we don't have to pay janitor cleaning fees, since that takes away from our profit.
- Sunshine Committee – Open, PTA Board will be working on guidelines this summer.
- Family Movie Nights (Fall and Spring) – Open
- Santa Shop – We will check with Beth Kasper and discuss this more at the beginning of the school year.
- Ladies Night Out and Spring Vendor Show (combined event) – Jennifer Fournier and Dawn Janicki will co-chair
- Raider Spiritwear Apparel Fundraiser – Kim Frederick, Kim Webster and Lauren Rienas will work together
- Market Day – Brenda Geml will chair

- Box Tops/Labels for Education – Robyn Pape will chair
- Apples for Students Program – Kristy Leid will chair
- Fun Run – Jennifer Fournier will chair
- Playground Upgrade – Judi Koskodan and Robyn Pape will continue to co-chair
- Teacher/Staff Appreciation Week – We will discuss with Kim Bauer to see if she would like to continue or not.
- Recycling – We will discuss with Dawn Janicki to see if she would like to continue or not.
- Book Fair (Fall and Spring) – Open
- Field Day – Jennifer Bassols
- BW3 Fundraisers- We will check with Jill Ward to see if she would like to continue this for the next school year.

Market Day Volunteer Party – Sherrie Taylor asked if she can spend some of the money in her budget to have a party for all her volunteers. She was told yes and that she still have \$138 dollars left in her Market Day budget.

Chair Event Surveys – Jennifer Fournier has a survey she would like to give event chairs next year after they finish an event. Then we can look at what we liked and what needs to be changed for the next time. Cindy Jones also mentioned doing a brief survey for the parents after an event. She said we could ask on the survey if they would be willing to help at the event the next time, or if they could donate, or help at another event in the future. She also mentioned that when we ask for help, define the rolls in very simple terms for the parents. We think we might be able to get more people involved if they aren't intimidated by helping.

Labels for Education Points – Robyn Pape made a motion to use the Labels for Education Points and give them to Kim Tencza to use for clay for art projects for the whole school. 2nd by Judi Koskodan
All in favor. No one opposed. Motion carries.

Clay Kiln – We briefly discussed the school kiln and why it is not being used. Kim Webster agreed to talk to Kim Tencza about it and find out more information on the status of it. She is going to fill us in at the next meeting in the fall.

Election for PTA Vice President – Heather Throop was nominated at our last meeting at as the next PTA Vice President. She accepted the position at this meeting. All in Favor. No one opposed. Motion was approved! Welcome Heather to the PTA Board for the next school year.

The motion to adjourn meeting at 8:20 p.m. by Kristy Leid
2nd – Lauren Rienas
All in Favor. No one opposed.